

# NEBRASKA NATURAL RESOURCES COMMISSION

## MEETING MINUTES – September 24, 2013

Those in attendance were:

Garry Anderson, Member	Mick Reynolds, Member	Scott Sobotka, LBBNRD
Dick Mercer, Member	Dave Kadlecek, Chair	John Miyoshi, LPNNRD
Jeff Steffen, Member	Kevin Fornoff, Member	Mike Murren, LPNNRD
Dick Hadenfeldt, Member	Darrell Rains, Member	Jill Richters, NDNR
Joseph Hergott, Member	Craig Derickson, NRCS	LeRoy Sievers, NDNR
Keith Rexroth, Member	Dave Clabaugh, LBBNRD	Rex Gittins, NDNR
Bev Donaldson, Vice-Chair	Bob Hilske, NNRD	Kent Zimmerman, NDNR
Clint Johannes, Member	Marlin Petermann, PNRD	
Stan Clouse, Member		

### CALL TO ORDER & ROLL CALL

Chair Dave Kadlecek called the meeting to order at 1:30 p.m. in Ruby Room #6 at the Younes Conference Center in Kearney, Nebraska. The following members were absent: Dave Deines, Tom Knutson and Steve Sugden.

### NOTICE OF THE MEETING

Notice of the meeting was published on the State Public Meetings Calendar and on the Department of Natural Resources' web site at [www.dnr.ne.gov](http://www.dnr.ne.gov). A copy of Nebraska's public meeting statutes was available in the room.

### INFORMATIONAL MATERIALS

The following informational materials were distributed at the Commission meeting. A copy of each is attached to the file copy of these minutes.

1. Commission Meeting Agenda
2. Selected Agenda Topics Explanation Paper
3. NRCS report to the Commission & Signatures on the Land report
3. Expenditures Report
4. Natural Resources Development Fund (NRDF) Status Reports as of 9/11/13
5. NRDF Quarterly Report as of July 31, 2013
6. Sand Creek Environmental Restoration Discussion Points and Policy Statement X
7. Small Watershed Flood Control Fund Status Report as of 9/1/13
8. Nebraska Soil & Water Conservation Fund (NSWCF) Status Report as of 8/31/2013
9. Nebraska Water Quality Fund Status Report as of 8/31/2013
10. Water Well Decommissioning Fund Status Report as of 8/31/2013
11. Interrelated Water Management Planning Program Report as of 9/17/13
12. LeRoy W. Sievers - Memorandum to Commission Members dated August 27, 2013

## MINUTES

Rexroth moved and Fornoff seconded the motion to approve the minutes of the June 19, 2013, Program Committee meeting and June 20, 2013, Commission meeting.

### **Motion Passed.**

Aye: Anderson, Clouse, Donaldson, Fornoff, Hadenfeldt, Hergott, Johannes, Rains, Rexroth, Reynolds, Steffen and Kadlecek  
Nay: None  
Abstain: Mercer  
Not Present: Deines, Knutson and Sugden

## ADVISOR REPORTS

### NATURAL RESOURCES CONSERVATION SERVICE

Craig Derickson, NRCS State Conservationist, returned to Nebraska after being on special assignment to Texas for about three months. Derickson distributed a report and gave a brief update on NRCS activities including:

- Reviewing nine position vacancies that have been filled.
- The outcome of the December 2012 budget negotiations extended four Farm Bill program authorities: EQIP; CSP; Farm & Ranch Protection Program; and AMA (not available in Nebraska). These programs will be extended in the next fiscal year with mandatory dollars that NRCS should receive once OMB releases the money regardless of the uncertainty with the next budget.
- The boom in agriculture in the past few years has resulted in a high number of requests to break-out new ground and convert it to row crop or extend a field somewhere that involves removing trees in a riparian area or on highly erodible lands and wetlands. This has created additional work load for field staff working with producers to develop conservation compliance plans or wetlands determinations.
- Nebraska leads the nation in the number of new acres (54,000) brought into row crop production.
- Access to the Farm Bill funds in Nebraska continues to improve. This year more than \$90 million was obligated and over 1,900 participant contracts were developed in EQIP and other related programs impacting 1.5 million acres of land.
- Discussion on soil health and cover crops continue to be topics of interest relating to no-till and nutrient management.
- The Swan Creek Watershed dams averted an estimated \$1 million of flood damage during high intensity storms in Gage and Saline counties during late May and early August 2013.

### DEPARTMENT OF NATURAL RESOURCES UPDATE

Gittins noted the DNR's Deputy Director and Integrated Water Management Division Head provided updates during NARD conference sessions so no additional update was given.

### EXPENDITURES REPORT

No unusual expenditures were reported.

## **PROGRAM COMMITTEE**

Committee Chair Hadenfeldt brought the following motions forward and requested the minutes for the Program Committee meeting discussion from September 23, 2013 be incorporated into these minutes. For simplicity, Program Committee meeting minutes are included as an attachment.

### **Resources Development Fund**

*Hadenfeldt moved and Anderson seconded the motion to transfer all past obligations to the Sand Creek Environmental Restoration Project into Component #4 (Construction).*

#### **Motion Passed.**

Aye: Clouse, Donaldson, Fornoff, Hadenfeldt, Hergott, Johannes, Mercer, Rains, Rexroth, Reynolds, Steffen, Anderson and Kadlecek  
Nay: None  
Abstain: None  
Not Present: Deines, Knutson and Sugden

### **Small Watersheds Flood Control Fund**

*Hadenfeldt moved and Clouse seconded the motion to approve the following three appraisals:*

- LBBNRD - NW1/4 S13, T7N, R1E revised on July 31, 2013.
- TBNRD - N1/2 S12, T6N, R14W with an effective date of May 18, 2013.
- LPNNRD - NE1/4 & S1/2 of S16, T16N, R5E as of August 16, 2012.

#### **Motion Passed.**

Aye: Fornoff, Hadenfeldt, Hergott, Johannes, Mercer, Rains, Rexroth, Reynolds, Steffen, Anderson, Clouse and Kadlecek  
Nay: Donaldson  
Abstain: None  
Not Present: Knutson, Deines and Sugden

Miyoshi stated that the three NRDs submitting these appraisals had met and two NRDs, LPNNRD and LBBNRD, are ready to proceed. Both ask that a funding level decision be delayed to allow them to discuss the status of the fund with their boards and report back at the January 2014 meeting.

### **Soil and Water Conservation Fund (NSWCF)**

**Discussion Average Practice Cost Update** - Bob Hilske, General Manager of the Nemaha NRD, is chairing a subcommittee of NRD managers and staff tasked with assessing how best to deal with the new region-based average cost docket utilized by the NRCS. He described the method utilized by the NRDs for processing landowner applications and submitting the form to DNR for Soil and Water Conservation Fund cost-share. In prior years, the NRCS maintained an average cost for each practice for each county. More recently the docket was changed to provide only statewide average costs. The applicant is required to use the lower of either actual or average cost.

The multi-state region cost approach was devised for the federal fiscal year beginning on October 1, 2012. NRCS has also changed its program from a cost-share program to an incentive program in an effort to try to encourage people to implement practices. Thus, the

practice payments docket for NRCS no longer reflect an average of actual costs, but rather an incentive payment which may result in a higher payment. If this approach was followed by the NRDs, allocated funds from the State NSWCF would not go very far.

Therefore the NRDs are attempting to come up with their own average cost docket and have it in place by January 2014. Hilske is spearheading a small group of NRD staff an effort to create a spreadsheet which will go out to NRDs within the next three weeks to fill in their actual costs incurred between July 1, 2012, and June 30, 2013. That in turn will become the basis for the average costs. Once this is done, the group will determine how to update and maintain this over time.

**Papio-Missouri River NRD Adoption of Revised Average Cost**

See attached Program Committee Minutes, September 23, 2013.

**Discussion & Possible Action – Tabled Motion on TBNRD Request**

Tri-Basin NRD’s request to modify NSWCP practice NC-3 and/or NC-19 to allow cost-share for construction expenses related to permitting, modification or decommissioning of dams was discussed during the Program Committee meeting September 23, 2013. See attached minutes.

*Rexroth moved and Johannes seconded the motion to request staff to draft changes to the Commission’s Rules, Title 256, Chapter 1 (5) and Title 262, Chapter 3, 006 as necessary to allow for adding practices and or components for cost share on construction expenses related to permitting, modification or decommissioning of dams.*

**Motion Passed.**

Aye: Hadenfeldt, Hergott, Johannes, Mercer, Rains, Rexroth, Reynolds, Steffen, Anderson, Clouse, Donaldson, Fornoff, and Kadlecek

Nay: None

Abstain: None

Not Present: Deines, Knutson and Sugden

**Natural Resources Water Quality Fund**

No action.

**Water Well Decommissioning Fund**

No action.

**Interrelated Water Management Plan Program Fund**

*Hadenfeldt moved and Anderson seconded the motion to approve the FY2014 IWMPP funding grants effective July 1, 2013, as follows:*

<u>Project #</u>	<u>Obligation</u>	<u>Project #</u>	<u>Obligation</u>
31	\$156,823.12	42	\$15,258.00
34	\$ 89,276.00	37	\$16,114.00
48	\$ 67,547.12	49	\$ 4,981.75

**Motion Passed.**

Aye: Hadenfeldt, Hergott, Johannes, Mercer, Rains, Rexroth, Reynolds, Steffen, Anderson, Clouse, Donaldson, Fornoff, and Kadlecek

Nay: None  
Abstain: None  
Not Present: Deines, Knutson and Sugden

**POLICY REVIEW UPDATE**

Sievers noted that statutes changes over the past several years may have created a need to revise some of the current wording in Commission policies and/or rules. He has begun identifying potential revisions and agreed to distribute a draft with red-lined changes noted at the next meeting.

**LEGISLATIVE & BUDGET**

**Water Funding Task Force Update (LB 517)**

Task Force Chair Johannes reported the following:

- The Executive Committee approved the contract with Olsson Associates.
- Those that volunteered for the interim group work during the break will be asked to compile questions to ask the Wyoming and Colorado water management officials at the Alliance meeting.
- We have a really good system in place with the NRDs and the Commission, and we don't want this funding thing to throw out everything we have and just start over.
- The recent information sent out on the Wyoming system, which is being portrayed as such a good system, is organized by basins that look at projects and then bring them up to a state committee that approves them.
- One of the future meetings has been eliminated and maybe set a goal of reducing some of the two-day working meetings to one.

**Deficit Budget Request – Cash Funds**

Gittins stated that he will be submitting a deficit budget request to allow us to spend the \$838,000 returned to the fund by the Lower Platte South NRD as the result of the federal project close-out and funding appropriation on the Antelope Valley project. Gittins speculated that if the request goes through all channels and is approved by the legislature, the soonest we could spend the money would be May or June 2014, but prior to the end of the fiscal year.

**ANNOUNCEMENTS / OTHER BUSINESS**

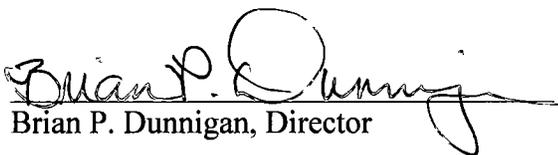
Kadlecek stated his intent to appoint a Nominating Committee for the purpose of recommending a slate of candidates for the election in January.

\* \* \* \* \*

The meeting was adjourned at 2:27 p.m.

(Program Minutes attached.)

  
David Kadlecek, Chair

  
Brian P. Dunnigan, Director

# Nebraska Natural Resources Commission

## Program Committee Meeting Minutes – September 23, 2013

Committee Chair, Richard Hadenfeldt, called the meeting to order at 3:00 p.m. at the Younes Conference Center in Kearney, Nebraska. Notice of the meeting was posted on the Department of Natural Resources (DNR) website and the State of Nebraska Public Meetings Calendar. Open meetings statutes were posted in the room.

All Program Committee members were present except Deines and Knutson.

The meeting agenda addressed the topics listed under Item 7 on the Commission Meeting Agenda. Major discussion points and actions taken are outlined below.

### **7. Program Committee Report & Possible Action**

#### **A. Nebraska Resources Development Fund (NRDF)**

##### **1. Financial Status Report**

- The September 11, 2013, Status Report was reviewed.

##### **2. Quarterly Report**

- The quarterly NRDF report was distributed for review prior to the meeting. There were no questions about the report.

##### **3. Discussion – LPNNRD Request(s) – Sand Creek Project**

This item was placed on the agenda for discussion to begin detailing the following items which will later come before the Commission for action:

- Staff advised that a number of expenditures reported on the Lower Platte North NRD (LPNNRD) request for reimbursement are not eligible for reimbursement per Commission's rules (Title 256) and/or Policy Statement X. In particular, conditions stated in Policy Statement X for reimbursement of costs incurred by a project sponsor include:
  - (II) 1 - Expenses incurred prior to the filing of the project proposal (May 12, 2003) shall not be eligible for reimbursement or included in total project costs used to determine local share.
  - (II) 3 - Expenses incurred between the filing of the project proposal (May 12, 2003) and the approval of the application (July 11, 2007) may be included in total project costs for the purpose of satisfying in whole or in part the required percentage of local funding if certain conditions are met.
  - Staff understands items affected by policy can become eligible for reimbursement if the Commission chooses to set aside the policy after considering the items and circumstances.
- The LPNNRD has also requested that the Commission increase the NRDF cost-share (currently 60%) for the project.
- Staff also noted that complications have arisen due to the use of two methods of accounting to calculate and track cost-share split. The traditional method applies the approved cost-share percentage to eligible project costs paid by the sponsor. The other method involves splitting project costs among the U.S. Army Corps of Engineers

(USACE), local sponsor, and NRDF based on the USACE cost-share crediting methodology. The USACE component funding true-up creates complications as the NRDF is not participating in the upstream dams' portions of the Sand Creek Environmental Restoration project; and costs for the entire project are included by the USACE when balancing with LPNNRD.

- One of the expenses incurred prior to submission of the project proposal and for which the sponsor requests reimbursement was the purchase of land. In addition, the transactions are further complicated by support from other sponsors, plus some of the tracts have been traded or sold. Further, revenue shares from rent, dirt, haying, and other sales related to land acquired for NRDF projects must be determined.
- Staff noted decisions by the sponsor which reduced costs, such as using rock instead of paving interior roads, modifications to the dam, and reducing recreation-related items which in-turn should reduce the allocation need.
- John Miyoshi, LPNNRD General Manager, identified several expenditures that are changes in scope and some may be subject to Policy X for which he is seeking cost share.
- Keith Rexroth requested the expenditures be itemized. He stated this would help the Commission better understand the relationship to the total project and determine how to begin addressing expenses currently deemed ineligible. This should also help define or highlight issues related to land purchase contributions and revenue splits.
- Miyoshi suggested working with Kent Zimmerman to prepare a mutually agreeable list of currently ineligible costs and related issues for presentation and discussion at a later Commission meeting. Zimmerman stated the first step must be a decision as to which method of accounting will be used. He also noted concern that LPNNRD may have difficulty providing substantiating documentation from the USACE for a method other than the traditional split on costs paid by the local sponsor.
- Clint Johannes requested clarification as to what specifically the LPNNRD will be asking the Commission to take action on. Miyoshi stated he has identified several items which are ineligible for reimbursement without Commission action. These include: land acquisitions; the study by Olsson Associates; the P.M.P. study; Midwest Dumpers; engineering and construction cost-share against federal money awarded by the Nebraska Game & Parks Commission; grass seeding expenses after the land was purchased; and two bills to the USACE for planning, engineering and design (PED) work that was completed early on.
- Johannes stated that he believed that those costs were all known at the time the project was approved and therefore they were used in determining the level of allocation. Therefore, the Commission should do whatever it takes to deem these costs as eligible for cost-share reimbursement.
- Zimmerman offered a differing view, noting that the original allocation was established based upon the sponsor's estimates of project costs. Some of the sponsor's estimates included ineligible and/or questionable expenses such as the land component, \$350,000 for review of land rights by the USACE and \$60,000 of other costs. Using the cost-split method which includes estimated USACE contributions; this resulted in estimated NRDF cost-share on land rights of only about \$960,000. Once the revenue generated from land

rents since acquisition is taken into consideration, revenues could exceed the estimated net local and NRDF shares.

Zimmerman also compared and contrasted the traditional accounting approaches used by NRDF sponsors on other projects on which the USACE is participating to that proposed by Miyoshi. He cautioned that LPNNRD may have difficulty providing documents from the USACE that clearly delineate justification for reimbursement to the NRD on USACE-paid costs.

- Miyoshi noted that the amount they have contributed on the land expenses for the seven upstream dams has exceeded their required share and stated the USACE balances overall for the Sand Creek Environmental Restoration Project. As a result, the USACE settle-up will have to be audited and broken down to segregate actual USACE-LPNNRD cost-shares on the NRDF project.

#### **4. Discussion and Possible Action on Component Obligation Adjustments**

- Staff reported that obligated funding was transferred between components within the Little Sandy Creek project and the Upper Prairie/Silver/Moores Creek project. The purpose of the transfers between components was to enable staff to reimburse sponsors in a timely manner while maintaining the correct cost share balance between the fund and each project sponsor. Staff transferred \$15,712.26 from component #4 (Construction) into Component #3 (Engineering) for the Upper Prairie/Silver/Moores Creek project; and \$3,831.19 from Component #4 (Construction) into Component #2 (Engineering) for the Little Sandy Creek Project.
- To facilitate more timely reimbursements in light of complexities described in 7.A.3 above, LPNNRD and DNR staff mutually agreed to request the Commission to approve the transfer of all past funding obligated to the Sand Creek Environmental Restoration project components into the Construction Component #4. Construction of the dam is a large component in which the USACE does not participate, and the cost-share split can be identified as traditional 60/40. This action will resolve issues related to discrepancies on past reimbursements and likely allow continued reimbursement of all obligated funds for several years. Miyoshi formalized this request in an e-mail dated August 15, 2013.

Reynolds moved, Anderson seconded, to recommend the Commission transfer all past obligations to the Sand Creek Environmental Restoration Project into Component #4 (Construction).

#### **Motion Passed.**

Aye: Clouse, Donaldson, Fornoff, Hergott, Johannes, Kadlecek, Mercer, Rains, Rexroth, Reynolds, Steffen, Sugden, Anderson & Chair - Hadenfeldt  
Nay: None  
Abstain: None  
Absent: Deines & Knutson

#### **5. Review & Possible Action for Adjustments to Apportionments**

- No action was taken.

### **B. Small Watersheds Flood Control Fund**

#### **1. Status Report**

- Fund balances were reviewed.

- Gittins stated that the Department's budget request for this fund has been \$475,000 per year with a mid-biennium carry over so any amount not spent in the current fiscal year is added to the amount available the next fiscal year. At the end of the biennium, however, any unexpended appropriation balance is cancelled out. As a result, while the actual fund balance exceeds \$670,000, our FY0214 spending authority is limited to \$475,000. Since appropriations are allotted in quarterly increments, it will take six quarters to spend the money in this fund.

## 2. Discussion & Possible Action to Review & Approve Appraisals

- Two new appraisals were submitted for approval.
  - Scott Sobotka described the project proposed by the Lower Big Blue NRD and the appraisal (\$815,400) for the NW1/4 of Section 13, Township 7 North, Range 1 East of the 6<sup>th</sup> P.M. in Saline County, Nebraska, revised on July 31, 2013.
  - John Thorburn reviewed the appraisal submitted by the Tri-Basin NRD (\$1,927,000) for the N1/2 of Section 12, Township 6 North, Range 14 West of the 6<sup>th</sup> P.M. in Kearney County, Nebraska, with an effective date of May 18, 2013.
- John Miyoshi reviewed a request for approval of an appraisal made by Lower Platte North NRD during the November Commission meeting (\$672,000) for the NE1/4 & S1/2 of Section 16, Township 16 North, Range 5 East of the 6<sup>th</sup> P.M. in Saunders County, Nebraska, as of August 16, 2012.

Hergott moved, to recommend the Commission approve the appraisal submitted by the Lower Big Blue NRD for the NW 1/4 of Section 13, Township 7 North, Range 1 East of the 6<sup>th</sup> P.M. in Saline County, Nebraska.

**Motion Failed for lack of a second.**

Reynolds moved, Anderson seconded, to recommend the Commission approve all three appraisals described above.

**Motion Passed.**

<u>Aye:</u>	Fornoff, Hergott, Johannes, Kadlecek, Mercer, Rains, Reynolds, Steffen, Sugden, Anderson, Clouse & Chair - Hadenfeldt
<u>Nay:</u>	Donaldson & Rexroth
<u>Abstain:</u>	None
<u>Absent:</u>	Deines & Knutson

- Hadenfeldt asked the three sponsors to meet and discuss how to split the available funds between themselves and report back during the Commission meeting.

## C. Soil & Water Conservation Program Fund Status Report

### 1. Status Report

- The Upper Loup & Twin Platte NRDs reported that some of their allocation for FY2013 would not be used. Those balances plus the FY2014 general fund appropriation resulted in new allocations totaling just over \$2.3 million.

### 2. Discussion On Average Practice Cost Update

- This item was deferred until the Commission meeting on September 24, 2013.

### 3. Advise on Papio-Missouri River NRD Adoption of Revised Average Cost

- Papio-Missouri River Natural Resources District advised the Department and Commission that their board adopted a revised cost per lineal foot for underground outlets which is less than the state-wide average.

**4. Discussion & Possible Action – Tabled Motion on TBNRD Request**

- At the June 2013 meeting, the Commission requested a legal review of Tri-Basin NRD’s request to amend practices NC-3 and/or NC-19 to add a practice for repair of dams to comply with State statutes. LeRoy Sievers reviewed his memorandum dated August 27, 2013, responding to this request. As required under Title 262, a landowner is solely responsible for being in compliance with any rule or statute. Sievers opined that the requested practice change would conflict with that rule. Therefore, Sievers recommended changing the rule before adopting the practice.
- Sievers mentioned that several other possibilities for changes to rules have been noted and offered to bring forward drafts of other changes also.
- John Thorburn, General Manager, Tri-Basin NRD, discussed the circumstances surrounding this request and stated that the request was not for an additional allocation, but rather for the ability to prioritize their existing allocation for this purpose.

Rexroth moved, Anderson seconded, to recommend the Commission proceed with drafting proposed language to amend Title 262, Chapter 3, 006 so that the Commission may adopt a practice or component which will authorize NRDs to cost- share in construction practices that either lead to permitting, modifying or decommissioning of small dams so that such owners of these reservoirs are not required to obtain a permit, license or other permission required by federal, state or local laws, ordinances and rules and regulations.

**Motion Passed.**

<u>Aye:</u>	Anderson, Clouse, Donaldson, Fornoff, Hergott, Johannes, Kadlecek, Mercer, Rains, Rexroth, Reynolds, Steffen, Sugden & Chair - Hadenfeldt
<u>Nay:</u>	None
<u>Abstain:</u>	None
<u>Absent:</u>	Deines & Knutson

- Miyoshi asked if this would allow NRDs to use NSWCP funds for permitting-related expenses. Hadenfeldt responded no, this was for construction expenses.

**D. Natural Resources Water Quality Fund Status Report**

- Distribution of \$400,000 was made in August 2013; the next will be made in February 2014.

**E. Water Well Decommissioning Fund**

**1. Status Report**

- Allocations to participating NRDs totaling \$80,000 were made in August 2013.

**2. UBBNRD Withdrawal from Program**

- Jill Richters stated the Upper Big Blue NRD has decided to withdraw from the program. This fund requires a program at the local level to be eligible for participation. Also, North Platte NRD has decided not to participate in this year’s funding. However, they still have a program and can still get back in. Rex Gittins stated allocations that would have gone to those two NRDs will be part of the total distributed to others under the existing formula.

**F. Interrelated Water Management Plan Program Fund**

**1. Status Report**

- The available balance, as well as the amounts proposed for FY2014 & FY2015 grants, was reviewed.

**2. Discussion & Possible Action to Obligate FY2014 Funds**

- Central Platte NRD withdrew its request for the remaining \$170,000 of funding for their Recharge Estimation Across the Central Platte River Basin (#46) project as other sources of funding were used. Lyndon Vogt asked that this be considered to assure their other projects are fully funded.
- Lower Loup NRD withdrew its request for \$214,197 of funding for the ELM (#36) project as funding slow-downs resulted in a reduction of the proposed work being completed and the project being completed under budget. Leon "Butch" Koehlmoos requested staff pass along his sincere thank you to the other sponsors for allowing this project to proceed ahead of others and for the use of the fund.
- With this reduction in total funding needed, sponsors recommended an updated funding proposal for FY2014 with the FY2015 funding to be directed to fully funding projects 31, 43 & 48.

Anderson moved, Mercer seconded, to recommend the Commission approve the FY 2014 IWMPP funding grants effective July 1, 2013, as follows:

<u>Project #</u>	<u>Obligation</u>	<u>Project #</u>	<u>Obligation</u>
31	\$156,823.12	42	\$15,258.00
34	\$89,276.00	37	\$16,114.00
48	\$67,547.12	49	\$4,981.75

**Motion Passed.**

Aye: Fornoff, Hergott, Johannes, Kadlecek, Mercer, Rains, Rexroth, Reynolds, Steffen, Sugden, Anderson, Clouse, Donaldson & Chair – Hadenfeldt

Nay: None

Abstain: None

Absent: Deines & Knutson

**3. Discussion on Guidelines Changes**

- No action was taken.

Meeting was adjourned at 4:45 p.m.

  
N. Richard Hadenfeldt