

NEBRASKA

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DEPT. OF ADMINISTRATIVE SERVICES

January 2, 2025



Jim Pillen, Governor

To: AS State Accounting Financial Contacts
AS State Accounting ICC
AS State Accounting Pre-Auditors
AS State Accounting Everyone

From: Philip Olsen, Administrator
DAS State Accounting

CC: Lee Will, Director
Dept. of Administrative Services

Subject: 2025 Mileage Reimbursement Rate Update

State statute section 81-1176 provides that Administrative Services shall set the mileage rate used to reimburse State employees for use of a personal vehicle in conducting business for the State of Nebraska.

Effective January 1, 2025, the standard reimbursable mileage rate will be \$0.70 per mile for use of a personal vehicle. The updated motorcycle rate is \$0.68 per mile, and privately-owned aircraft is \$1.75 per mile. Additionally, the allowance for moving/relocation expense will be \$0.21 per mile.

Administrative Services website for State Accounting Travel Policy 1 (Air Travel); Travel Policy 7 (Personal Automobiles); and General Policy 10 (Moving Expense) will be revised to reflect these rate changes. The Expense Reimbursement Document (ERD) has been updated for the new personal vehicle mileage rate. Please make sure to use an ERD with the updated rate for all State business travel activity beginning on or after January 1, 2025, found at [DAS Website: Forms & Documents \(nebraska.gov\)](#)

Please contact Nyla Thomsen (nyla.thomsen@nebraska.gov) or Gail Witzki (gail.witzki@nebraska.gov) if you have any questions.

Thank you,

Philip J. Olsen

Philip J. Olsen, CPA, C.L.S.S.E.G.B.

Administrator

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